

Minutes of meeting (Translated)

Date: 11.04.2019

Subject: Assisting students on warning level 3 – all university

Members:

- Vice-Rector: Assoc. Prof. Tran Van Top
- Head of Academic Office, Assoc. Prof. Nguyen Phong Dien
- Vice Head of Academic Office, Dr. Nguyen Xuan Tung
- Vice Dean (in charge of academic management) of all HUST schools and faculties

Prof. Tran Van Top

As usual, every year, the university and faculties gather to this meeting and discuss about methods to help students on warning level 3. Without help from university, all of this students will drop out. The Academic Office will brief about the number of students and their situations, then all members will discuss.

Prof. Nguyen Phong Dien

- Two types of students: i) those who already done their thesis, they need to retake all failed courses in time, then they can finish the program; ii) those who have not done their thesis, because of various reasons.
- All this students have a firm dead line which is August 2019. We essentially need to open courses so that they can register, provided that they can

Prof. Tran Van Top

- We used to help one foreign student in summer term – we opened a class for him with only one student. Otherwise his visa would have been expired and it would have gotten very complicated.
- Now the Rector Board ask all institutions to do similarly. Note: We strictly follow the MOET and HUST regulations, but do everything we can to assist our students.

Prof. Nguyen Phong Dien

- For those who have not done graduate thesis (there are ■ students)
- ■ have already met TOEIC criteria
- It can be seen that English proficiency remains the very challenging issue for students
- If we help all students with number of failed credits < 5, they probably could make it by August.
- For those who pursue degree of engineer, the summer term is not enough because the regulation does not allow it. Therefore these students (who will do graduate thesis now) will need to do a bachelor thesis. In which case, HUST grant them the degree of Bachelor

School of Information and Communication Technology (SoICT)

- As per our experience, these students often lose motivation because of the difficulty. Perhaps only ████% really want to try.

Prof. Tran Van Top

- Those who do not want to pursue further may ask University to finish their program (official dropout). Otherwise, dropout is a serious setback. Many of these students had high entrance scores, and represent their families pride.

Prof. Nguyen Xuan Tung

- For those who already finished graduate thesis, it remains roughly 6 months to retake their failed courses. There are ████ students in this situations.
- To do so, HUST need help from teaching staffs, because for several cases, it mean open courses in irregular semester, with few students (especially summer)

Conclusion

- The Academic Office will send the list of these students to their corresponding school board. The list comprises of student names, the courses that need to retake.
- Each school Academic team will filter the data and decide whether courses can be opened in summer for these students. HUST and its schools will need assistance from the teaching staffs.
- For subjects that belong to the general knowledge, the Academic Office will be responsible for opening classes